St. Patrick’s Parish School, Albury

School Hours & Supervision of Students

Dear Parent/Guardian

I am writing to clarify the position concerning the hours during which normal supervision of students is provided.

Teachers supervise children between the hours of **8.30am** and **3.30pm** each day from Monday to Friday. No supervision will be provided other than between these hours and no responsibility will be taken by the school for any consequences of the activities of students outside these hours.

Would you please assist the school in the interests of the student’s safety by ensuring that your child does not attend or remain in the precincts of the school outside of the hours of 8.30am to 3.30pm Monday to Friday. If your child is enrolled at SPOOSH then this is an exception.

Special arrangements will be made in relation to authorised school activities which require attendance of students at school outside these hours, such as excursions or sports afternoons which conclude after 3.10pm and for which normal supervision will be provided.

The school does not conduct sporting activities at weekends and does not accept responsibility or provide supervision for the activities of students on the premises outside the school hours of supervision.

The Staff Car Park is Out Of Bounds. Please enter and leave the school via Kiewa Street Gates.

**The office staff** will be available from 8.30am – 4.15pm Monday to Thursday and 8.30am to 3.30pm Friday to answer any enquiries. The office is unattended from recess 11.00 – 11.30am and lunchtime 1.35 – 2.05pm.

Yours sincerely

Marie Cameron
Principal